

President shall preside at all meetings of the Board of Directors and General Membership. The President shall be an ex-officio member of all committees, except the Nominating Committee. The President shall have the power to call special meetings of the members, the Board of Directors, or of any committees they may appoint. The President shall be a signatory on the Marin County Beekeepers bank account as backup to the Treasurer.

- B. Treasurer:** The Treasurer shall coordinate all financial matters pertaining to operating the organization and prepare a report on financial matters to be presented at each Board of Director and General Member meetings. This report shall include a list of income and expenses that have occurred since the last report given. The Treasurer shall be the primary signatory on the Marin County Beekeepers bank account.
- C. Secretary:** The Secretary shall be responsible for the minutes and records of the Board of Directors and General Membership meetings. They shall present these minutes at the next Board or General Meeting for approval.
- D. Director at Large**
- E. Director at Large**

ARTICLE VII

Meetings

7.01. Meetings:

- A. Electoral/Annual Meeting:** The Electoral /Annual Meeting shall be held annually in May. At this meeting the members shall elect by plurality of the members present newly slated Officers and Directors for the board of the Marin County Beekeepers, consider reports of the affairs of Marin County Beekeepers, approve the annual budget, vote on the code of conduct, and transact such other business as may be properly brought before the meeting. Notice of the time and place of the meeting shall be sent by email to members not less than two (2) weeks before the date of the meetings, unless otherwise specified in these bylaws.
- B. Quorum:** Ten percent (10%) of members as of April 1st and entitled to vote there at, or represented by written or electronic proxy, shall constitute a quorum at all meetings of the members for the transactions of business, except as otherwise provided by law, by the Articles of Incorporation or by these Bylaws.
- C. Voting:** Voting by the membership shall be by voice vote, by show of hands, electronic or by written proxy unless otherwise required by the Bylaws. Each active member in good standing shall have one (1) vote.
- D. Special Meetings:** The president must call a special meeting upon the written request of five (5) percent or more of the members. The president shall, within twenty (20) days of receipt of such request, cause notice to be given to the members entitled to vote that a meeting will be held at a time fixed by the board, not less than thirty-five (35) nor more than sixty (60) days after the president's receipt of the request. The notice shall contain